



Monitoring:

Security monitors CCTV video for violations of the House Rules & Regulations, to deter crime, and to assist the police in protecting the safety and property of the Association. Video monitoring is always conducted in a professional, ethical, and legal manner.

Viewing Recordings:

The CCTV recordings are the property of the Association. Access to recordings is restricted to Management and HPD only. Residents do not have authorization to view CCTV images.

Recorded video is made available only when authorized by court order or subpoena or with approval by the Board of Directors.

Video Storage:

Recorded video will be retained for a period of 20 days or less, depending on system data retention capabilities, and is automatically overwritten as the system reaches its memory capacity.

Images may be retained for longer periods on different devices as needed for legal investigations, court proceedings, or any other reasonable use as approved by Management or the Board of Directors. Requests for video retention must be submitted prior to the time the footage is overwritten.

Recorded video images will be stored in a secure location with access by authorized personnel only.

Interference:

It is **strictly forbidden** to tamper with, cover, block, or interfere with the CCTV cameras or system in any way.