

LOBBY POLICY V1.1 11-27-18

## Definition:

The lobby refers to the main lobby on the 3<sup>rd</sup> floor and the 4<sup>th</sup> floor mezzanine.

## Lobby Use:

The lobby shall be used for its intended purpose. Excessive noise and prolonged use is prohibited. Occupants other than employees should not exceed 4 hours for  $4^{th}$  floor and 1 hour for  $3^{rd}$  floor per day. Phone or other conversations including interactions with employees in the lobby should not disturb other residents. Conversations with employees should be Keola La'i related business. All occupants shall observe quiet hours in the lobby areas from 10PM to 8AM.

## Regulations:

Proper attire must be worn at all times in the lobby. This includes footwear, shirts, and cover- ups.

Bicycles and other wheeled objects are not permitted in the lobby, with exception of personal mobility devices, strollers, and Association provided carts.

Furniture, furnishings, and equipment in the lobby areas have been provided for the comfort and convenience of all occupants and, therefore, shall not be altered, removed or transferred to other areas without permission from Management.

Personal furniture shall not be used in the lobby areas.

Occupant's feet are not allowed on the Association's furniture.

Pets and service animals are not allowed on the Association's furniture.

Occupants using the lobby areas are responsible for the removal of all articles brought there by them, including towels, books and magazines, food and beverages, and related trash or debris.

## Responsibility:

Occupants shall upon the request of Management, immediately comply, abate, remove, or leave the lobby areas.

Owners will be responsible for any and all actions of their occupants and any other person in the lobby areas by their instruction, invitation, permission, or tailgating and piggybacking. Owners will be responsible for and bear all costs of cleaning, repairs and/or replacement for any damage to the lobby areas.